

Exam for Privately-Funded International Students

General Information for 3rd-year (2+2) Enrollment

1 Faculties and Departments

Faculty of Business Administration, a) Department of Business Administration, b)
Department of Business & Commerce
Faculty of Economics, Department of Economics
Faculty of Law, Department of Law

2 Admission Requirements

1. Required Certification

Proof of completion of 14 years' regular school education outside Japan. Should include two years completed at university level or the equivalent. Attainment is required of Japanese ability with JEES Japan Educational Exchanges and Services Examination Level Two or above.

http://www.jees.or.jp/jltct/jltct_guide.htm

Applicant should be able to gain official status for study in Japan as an international student according to Japanese Immigration's "Immigration Control and Refugee Recognition Act".

2. University Credit Conversion

An upper limit of 56 college credits can be accepted.

3. Number of International Students Admitted

Each department allows for a limited number.

4. Examination Process

Independent examination held by our university.

5. Date and Place of Examination

We will determine a date and place following consultation with the intermediary body, usually the student's present (or most recent) place of study.

6. Examination Subjects

a) Japanese, b) Basic English, c) Japanese Essay d) Interview (for reference)

7. Registration Fee for Examination

15,000 Japanese Yen

8. Immigration Entry Procedures

When you apply for the “Certificate of Eligibility for Resident Status”, you should give your application information to us, and we will apply for you. (A guarantor will not be necessary.)

9. Required Information for Applicants

- (1) College Application on our university form (1 photocopy)
- (2) Personal CV/resume on our standard form (student history & work experience)

- (3) Certificates of Enrollment and Credit Attainment from your present college (one each)
- (4) Statement of resolve concerning study at Okayama Shoka University and Understanding on Rules re part-time jobs.
- (5) Letter of Recommendation from your present institution.
- (6) Certificate of your Japanese ability which should be Level Two or above on aforementioned exam. (2 1. above) (If it has already arrived)

*You will not be permitted to take the examination until you have handed in the information in (1) to (5) mentioned above before the date of said exam.

10. Announcement of Acceptance/Refusal

To be announced through your institution. (You may find you have been admitted to “Bekka” unit, depending on your test results.)

11. College Entrance

Takes place in April

3. Payment of Fees

(1) Fees for third-year entry students

Standard Fees

Year	Year 3		Year 4	
	First Semester (At entrance)	Second Semester (October)	First Semester (April)	Second Semester (October)
Entrance fee	220,000 JPY			
Tuition fee	330,000 JPY	330,000Yen	330,000Yen	330,000Yen
Supplemental education fee	160,000 JPY	160,000Yen	160,000Yen	160,000Yen
Semester Total	710,000 JPY	490,000Yen	490,000Yen	490,000Yen
Total Year	1,200,000 JPY		980,000 JPY	

Note: Entrance Fee exemption may be possible for students recommended by certain affiliated schools/organizations; further, tuition fees may be reduced by 30%. See chart below.

Special Reduction Fees

Year	Year 3		Year 4	
	First Semester (At entrance)	Second Semester (October)	First Semester (April)	Second Semester (October)
Entrance fee	exempt			
Tuition fee	231,000 JPY	231,000Yen	231,000Yen	231,000 Yen
Supplemental Education fee	160,000 JPY	160,000Yen	160,000Yen	160,000 Yen
Semester total	391,000 JPY	391,000Yen	391,000Yen	391,000Yen
Total Year	782,000 JPY		782,000 JPY	

(2) Registration fee for Examination

15,000 Japanese Yen

(3) Special Reduced Tuition Fee (only for designated overseas students) 300,000 JPY

(4) Dormitory Entrance Fee

218,000 Yen (= Entrance fee of 20,000 JPY plus Management, light, gas, water, etc., fees of 18,000 multiplied by 11 months)

Note: Entering students who have been allotted a single room in the college dormitory need to pay an extra 55,000 JPY (= 5,000 x 11 months) upon entry into dorm.

(5) Campus Life fees due for Koen-Kai Support Club, Gakuyu-Kai School Alumni Association, Gakkai Study Society, etc.

Year 3: Term One 21,000 JPY, Term Two 17,000 Yen

Year 4: Term One 12,000 JPY, Term Two 12,000 Yen

4 Payment Methods

Please remit the fees, in total 630,000 for Year 3 students mentioned above (= 391,000 semester total, + club fees 21,000, + dorm fees 218,000 JPY) to our university bank account before the indicated deadline.

Students admitted to attend the University Preparatory course from Sept to following March should remit a total of 930,000 Yen (= First semester total 391,000 JPY, + 21,000 club fees, overseas students preparatory education fee of 300,000 and 218,000 dorm fee) to the college bank account before the indicated deadline.

NB The fees mentioned above may vary as indicated for students recommended by affiliated schools/organizations.

Note: We will return remitted fees if the Immigration Services refuse you entry to Japan.

5 Process for Entrance to the University

(1) Students receiving our Admission Acceptance notice and other Entrance and Immigration related paperwork should remit the Required School Fees to the indicated bank account, and complete the necessary entrance processes (to both country and college) before the indicated deadline.

(2) Following arrival into the country, you must complete all of the entrance procedures by April 2nd, the day before Entrance Ceremonies on 3rd April; not completing the process will be construed as a waiver of admission.